**STEP I: INITIAL TEACHER APPLICATION**

 **HOPE INTERNATIONAL CHRISTIAN ACADEMY SCHOOL**

Your interest in Hope International Christian Academy School is appreciated. We invite you to complete our initial application. If an opening occurs that you are qualified for, an interview will be scheduled. Your references will also be contacted.

**SECTION I.**

**PERSONAL INFORMATION**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION II.**

**POSITION**

Position Applying For \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Desired Pay \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION III.**

**SPIRITUAL INFORMATION**

Do you believe the Bible is the inspired Word of God? \_\_\_\_\_\_\_\_

Do you believe in the Lord Jesus Christ is the eternal Son of God? \_\_\_\_\_\_\_\_

Are you committed to being transformed by God and His Living Word in your daily living? \_\_\_\_\_\_\_\_

Do you agree to engaging in transformational discipleship of Hope students? \_\_\_\_\_\_\_\_

Are you an active member of a church? \_\_\_\_\_\_\_\_

Church \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Denomination \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Church Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Church Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION IV.**

**EDUCATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **School Name** | **Location** | **Years Attended** | **Degree Received** | **Major** |
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**SECTION V.**

**EMPLOYMENT HISTORY**

|  |  |  |
| --- | --- | --- |
| **Employer 1** | Job Title | Dates Employed |
| Address | Starting Pay  | Ending Pay | Reason for Leaving |
| **Employer 2** | Job Title | Dates Employed |
| Address | Starting Pay | Ending Pay | Reason for Leaving |
| **Employer 3** | Job Title | Dates Employed |
| Address | Starting Pay | Ending Pay | Reason for Leaving |

Have you ever been dismissed from any employment position? If so, please explain.

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**SECTION VI.**

**REFERENCES**

Please give three references who can testify of your Christian service and character. Please list your pastor first.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name/Position** | **Address** | **Email** | **Contact Number** |
|  |  |  |  |
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Please give two references who are qualified to speak of your professional experience and training. Please list your current or most recent principal or supervisor first.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name/Position** | **Address** | **Email** | **Contact Number** |
|  |  |  |  |
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**SECTION VII.**

**APPLICANT’S CERTIFICATION OF HONESTY AND AGREEMENT FOR DISCLOSURE**

I understand that Hope International Christian Academy does not discriminate in its employment because of a person’s race, color, national or ethnic origin, gender, age, or disability.

I certify that the facts stated in the entire application are true and complete to the best of my knowledge. I completely understanding that any false statements or withholding significant facts or information may prevent me from being hired. If already hired, I will be subject to immediate termination regardless of the amount of time that transpires before discovery. If I am released under these circumstances, I understand that I will be paid only through the day of termination.

I authorize Hope International Christian Academy to contact and complete a thorough interview with the references that I have listed as well as others who have knowledge of my testimony and work record. I give authorization to the school to do a thorough investigation of my work evaluations, records, educational preparation, and any other information that may help to make decisions for suitability for the job.

I authorize investigation of any former employees to disclose all employment records, performance evaluations, disciplinary actions, letters, reports, or any other information concerning my life and employment. This will be done without giving me any prior notice. I further authorize the school to investigate my educational preparation and any other matters related to determining my suitability for the job. I waive my right to review any recommendations given to the school.

I understand this is an initial application for employment and a teaching contract is not being offered at this time.

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Employee Signature Date